



# Missionary Disciples *for* Life

## **DRAFT**

### **Missionary Disciples for Life Leadership – Possible Role Descriptions**

#### **Spiritual Director**

The Apostolate Spiritual Director is either a priest, deacon, religious of the parish. He nurtures the faith of apostolate members through the sacraments, through community spiritual direction, retreats and other events. The Spiritual Director also discerns and challenges apostolate members with spiritual exercises to help them live a fully authentic, Catholic lifestyle. He leads the members in formational group study. The Spiritual Director meets regularly with the Apostolate Chapter Leader.

Each year, the Missionary Disciples for Life Apostolate Membership will nominate new members for the Spiritual Director to approve as the new leadership council. (How will new leadership be chosen??)

#### **Apostolate Chapter Leader**

The Chapter Leader oversees the parish apostolate chapter and presides over the monthly meetings. The Chapter Leader works closely with the Spiritual Director to schedule the meeting times and locations, set the meeting agendas, and communicate with members. The Chapter Leader is responsible for approving MD4L Chapter activities, administering measurement surveys, assisting with recruitment, and establishing shadows for leadership positions.

#### **Pro-Life Ministry Liaison**

This person acts as the liaison between the parish and the Archdiocesan Pro-Life Office. He/She attends the Quarterly Parish Pro-Life Coordinator meetings with other parish counterparts, and receives the monthly Pro-Life Office newsletters and communications in order to share information, and prayer and service opportunities at the Archdiocesan level with the apostolate members during the monthly meetings. He/She shares feedback and ideas back to the Pro-Life Office in order to help improve ministry efforts as a whole.

**Education Advocate**

The Education Advocate leads a small group in assisting with practical life issue education for apostolate members and the entire parish community. He/She consults with the Spiritual Director and Chapter Leader to determine the key life topics of most importance to the parish community based on the "Pain Point Assessment" findings and provide education on these topics through a variety of methods, including but not limited to, offering speaker programs using well formed, local Catholic speakers from the Archdiocesan approved Speakers Bureau.

**Service Advocate**

The Service Advocate leads a subordinate committee in helping the apostolate focus on a ministry or ministries in the parish, or develop a new ministry if gaps in services are discovered, to address the most important life issue needs revealed through the parish assessment process. The Service Advocate collaborates with existing parish ministry leaders and/or community service organizations to organize the apostolate to plan, communicate and organize corporal and spiritual works of mercy that address the needs of the most vulnerable in the parish community. This leader also accurately records and measures service initiative impact in the parish community.

**Outreach Advocate**

The Outreach Advocate leads a subordinate committee to implement a communication strategy to promote MD4L prayer and service opportunities to the parish and the outside parish community. The committee will use a variety of strategies including personal invitation, social media, mailings and door knocking to invite the community to support groups or ministry programs. (Door knocking efforts will take place in groups of two, preferably on Saturday mornings, with a physical invitation to an event. Door knockers will complete each house interaction by asking how the apostolate can pray for that household. These prayers will be shared at monthly MD4L meetings.)

**Prayer Advocate**

The Prayer Advocate organizes a subcommittee of prayer members who will be in the Chapel during the Outreach Team door knocking mornings, praying for open hearts and authentic interactions between apostolate members and the community. The prayer team also prays for the intentions shared with the outreach team.

**Membership Director**

The membership director works to grow the apostolate membership through new and transfer members. He/She encourages growth of the apostolate through personal invitation and informational meetings and should take steps to ensure ease of onboarding and engagement, and formally connecting members to a specific dimension of the apostolate. This leader also measures and records growth of the apostolate.

### **Secretary**

The secretary has the responsibility of recording all meetings and events held by the apostolate. He/She should record minutes, conversations and other information helpful to the apostolate and prepare them to be distributed to the membership in a timely manner. Additionally, the secretary should help with event notifications, meeting reminders, and assist with social media communications.

### **Treasurer**

The treasurer is responsible for managing the apostolate chapter funds, both funds received and paying all chapter expenses. He/She also balances and verifies the ledger and keeps the updated budget approved by the apostolate membership.