



### Operations / Maintenance

- Brush-hogged perimeter and trails down to the cabins
- Cleared trails in the back woods and widened rustic trail
- Continuous maintenance and weeding of garden beds, inner courtyards, and ponds
- Cut back brush at cabin trails and around the cabins
- Cut down and removed dead trees
- Fabricated and installed entrance mailbox signpost
- Graveled Service Rds. and Trails, St. Francis Road, Perimeter of WB & EG and Parking Lots
- Hung hammocks for guests, large wooden rosary at Marian Shrine, new signage and stereo in chapel
- Installed electric fireplace in Great Room
- Purchased new mattresses for all the cabins
- Installed new thermostat at TH and CY3
- Installed planter log at front entrance
- Installed rails at step from dining room to back door
- Installed replacement mini blinds in several cabins
- Installed replacement windows
- Installed vertical blind at Stone Creek's patio door
- Installed vinyl plank flooring at the chapel and sacristy
- Installed new privacy locks at the guest rooms
- Mulched trail down to pond
- Painted Interior of Tree House
- Patched rodent holes around M.L., T.H. and Main Building
- Placed mulch and weed mat around main building and inner courtyards
- Placed weed mat and rock at conf. Room and CY3
- Planted grass seed, rose bushes, ferns, pampas grass, red bud trees, red maple tree, flower seeds
- Power washed CY1, CY2 and CY3 decks and Tree House porch and exterior
- Purchased and installed signage for the property
- Raked leaves around main building, St. Joseph, St. Francis, St. Isidore and blew leaves off the trails
- Removed abandoned phone lines at cabins
- Renovated Conference Room
- Renovated the small office into Parlor 3/Guest Room 7 and reconfigured main office
- Repaired and painted ceilings in annex hallway, new parlor 3, restroom and office
- Repaired bridge at the pond
- Repaired chapel roof
- Repaired van
- Sprayed back woods and cabin trails for weeds
- Sprayed for bag worms
- Stained decks at CY1, CY2 and CY3
- Misc. Repairs: TH doorknob, kitchen lights, hall wall sconce, CY2 outlet, leaking sink faucets at B.S. and M.L, Woodbine sink water leak, dryer, stove, hole in chapel wood floor, sacristy door lock and grill, sprayer for main kitchen sink
- Refinished offertory table for chapel, table for the Conference Room, chapel podium, rocking chair and the front entrance, wood chairs for Stone Creek, Parlor 1 table, sacristy cabinets, music stand