

**ARCHDIOCESE OF KANSAS CITY IN KANSAS
DEPOSIT AND LOAN FUND**

DEPOSIT & LOAN FUND BOARD OF TRUSTEES CHARTER

This Board of Trustees oversees development of lending policies and procedures governing the loan and credit application, debt repayment, interest rates applicable to loans and deposits in the Deposit and Loan Fund. . Working with the Archdiocesan Real Estate Consultant the board will be involved in the financing of all construction projects.

The Board of Trustees will judge the ability of the borrowing organizations to repay loans and administer the loan program under the governing documents of the Deposit and Loan Fund.

This Board of Trustees will be at least partially composed of individuals with financial institution lending experience and with individuals with backgrounds in real estate construction and development.

LENDING POLICIES

1. Loans from the Deposit and Loan Fund are generally restricted to parishes, schools and other entities of the Archdiocese of Kansas City in Kansas.
2. Written requests for loans shall be submitted to Chairperson for his/her review and presented to the Board of Trustees. The form of the request will normally be on the schedules provided in the manual titled “Guidelines for New Construction and Major Renovation.” In the event that the loan request is for some use other than construction and renovation then another format, approved by the Chairperson, may be used.
3. The Board of Trustees will review all loan requests and make a recommendation for approval or denial to the Archbishop. In the event that the Board cannot come to a recommendation then a request for additional information will be made to the borrower.
4. In the event that the Archbishop, for reason that may not be economic, wishes to approve a loan request that has not been recommended by the Board of Trustees then the Board may require that a reserve for loan losses in an amount that will adequately protect the fund from economic loss be recorded
5. Knowing that from time to time there will be circumstances that will require loans on a timely basis that will not provide sufficient time for the Board of Trustees to meet and recommend a loan for approval or denial, the following loan limits are established for use by the individuals in these ex officio positions.

Archbishop	\$250,000
Chancellor	100,000
CFO	100,000

Updated: 2021

Any loans approved under these individual authorities will be reported to the Board at the next Board meeting.

6. All loans in the Deposit and Loan Fund will have a rate that floats from time to time and is set by the Board of Trustees. The Board will periodically review the rates for both deposits and loans and make recommendations to the Archbishop for changes in the rates.

7. Repayment of loans will be set based upon the information provided to the Board of Trustees. Loans must be supported by either valid pledges or other proven cash flows. Unless there are some extenuating circumstances the amortization schedule for all loans will be 10 years or less.