
PIP MEMO

FOR PRIESTS' INFORMATION

TO: ALL PRIESTS
FROM: MICHELE KOOIMAN, DIRECTOR OF HUMAN RESOURCES
SUBJECT: PAY CYCLE CHANGE

The Archdiocese of Kansas City in Kansas will be implementing a new timekeeping, payroll, and Human Resources system through Paylocity in October. In conjunction with this transition, in order to create a more effective and consistent payroll process for all staff, there are two significant changes that will take effect with the first paycheck on October 11, 2019:

1. All employees will be paid on a biweekly basis, or every other Friday
2. All employees will be paid one week in "arrears" (i.e. through the Saturday preceding pay day)

You are receiving this notification because you are affected by these changes.

You will receive your semi-monthly pay rate from Dayforce through 9/30/19 on 9/30/19. Effective 10/1/19, your annual salary will be recalculated and divided by 26 paychecks versus 24 paychecks. This means your paycheck will be smaller, but you will be paid more frequently. You will receive your full biweekly pay on 10/11/19.

Please see below for what your new biweekly pay and allowances will look like. This information will be updated in the Priest Handbook.

If you have any questions, please contact Michelle Scheibner (mscheibner@archkck.org or 913-647-0311) or Janet McGraw (jmcgraw@archkck.org or 913-647-0304)

	FY 2019-2020	Semi- Monthly	**Biweekly	
Base *	\$ 18,000	\$ 750.00	\$ 692.31	<i>Biweekly rate effective 10/1/19, payable on 10/11/19</i>
Car Allowance	8,040	335.00	309.23	
Social Security Allowance	<u>2,280</u>	<u>95.00</u>	<u>87.69</u>	
Total (paid to priest)	\$ 28,320	\$1,180.00	\$1,089.23	

*Semi-monthly rate
effective thru 9/30/19*

SALARY AND BENEFITS 4.3

Priests' Compensation (2019-2020)

On March 20, 2019, on recommendation from the Presbyteral Council, Archbishop Naumann approved the following compensation scale for active priests serving in assignments within the Archdiocese of Kansas City in Kansas for fiscal year 2019-2020. Base pay and allowances are increased as follows:

	FY 2018-2019	FY 2019-2020	Semi- Monthly	**Biweekly	
Base *	\$ 17,544	\$ 18,000	\$ 750.00	\$ 692.31	<i>Biweekly rate effective 10/1/19, payable on 10/11/19</i>
Car Allowance	7,800	8,040	335.00	309.23	
Social Security Allowance	<u>2,208</u>	<u>2,280</u>	<u>95.00</u>	<u>87.69</u>	
Total (paid to priest)	\$ 27,522	\$ 28,320	\$1,180.00	\$1,089.23	

*Semi-monthly rate
effective thru 9/30/19*

*For those electing to retain stole fees, the monthly base is as follows:

Current	2019-20 (fiscal year starting 7/1/19)
\$ 1,016	\$ 1,040

403b plan \$ 250 \$ 250
(Paid by entity to Archdiocese and credited to individual priest's 403b account.)

The base salary increments for years of service remain the same:

Years of Service	Biweekly	Annually
6 - 9 years	\$ 11.54	\$ 300.00
10 - 14 years	\$ 23.08	\$ 600.00
15 - 19 years	\$ 34.62	\$ 900.00
20 - 24 years	\$ 46.15	\$1,200.00
25 - 29 years	\$ 57.69	\$1,500.00
30 - 34 years	\$ 69.23	\$1,800.00
35 - 39 years	\$ 80.77	\$2,100.00
40 - 44 years	\$ 92.31	\$2,400.00
45 - 49 years	\$103.85	\$2,700.00
50 - 54 years	\$115.38	\$3,000.00

**This page has been updated to reflect the change to biweekly pay cycle beginning 10/1/19.