

The Parish Contact

The responsibilities of the Parish Contact for the programs are as follows:

- Reserve facilities for the team and helping them set up if possible.
- Promote the program and collect registrations.
- Find volunteers to help during the day program. It is crucial that the contact be present especially on Monday morning and ideal if they could be present at all times during the week.
- Arrange how snacks will be provided for the day and evening programs.
- Find separate host families for men and women.
- Arrange families (different than those providing housing) to provide meals for the team during the week.
- Schedule a priest(s) for daily Mass and Confession.
- Schedule a priest for adoration and Confession Wednesday night.
- Organize and promote the potluck, as well as set-up and clean-up.
- Recruit intercessors to cover the team and your young people in prayer.
- Collect Parental Release Forms for the Grade School Program and for the Jr. & Sr. High School Program's Thursday evening activity.

At least one week prior to arrival, the team leader will contact the parish contact listed on the Parish Registration Form to make all necessary arrangements. On the Saturday of the scheduled week, the team will arrive unless prior arrangements have been made, and the parish contact or Pastor should meet them and give them a tour of the facilities and give them keys or whatever is needed so that they