
PIP MEMO

FOR PRIESTS' INFORMATION

TO: PRIESTS & BUSINESS MANAGERS

FROM: FINANCE OFFICE

DATE: APRIL 13, 2018

SUBJECT: PARISH FESTIVALS – INFLATABLES, RIDES & FIREWORKS

It's that time of the year where Parishes / Entities may be planning a summer festival / carnival where inflatables and rides are often part of the fun. The Archdiocese would like to remind those who are involved with the planning process to use the "*Parish Festival Best Practices Checklist*," the Catholic Mutual CARES documents, "*Parish Festival Guidelines*," and "*Inflatable/Bounce House Usage*." They are posted on the Archdiocese's website under **Resources > Parish Business > Manage Risk**.

Parishes need to check with the Kansas Department of Labor (Industrial Safety Department) to be sure the inflatable vendor that they are considering using is registered with the state of Kansas and that the inflatables and rides are permitted. The phone number is: **(785) 296-4386**. Parishes are only allowed to use vendors that have complied with state regulations. The Kansas Department of Labor requires general liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 per aggregate provided by the inflatable owners. That is the minimum required by the State of Kansas. Catholic Mutual suggests carrying **\$2,000,000** per occurrence due to the possibility of severe injuries, etc.

Attached is the Catholic Mutual CARES document, "*Fireworks Display Safety*" to assist in determining if having fireworks is feasible at an event. It also outlines major requirements for a fireworks display. This document is posted on the Archdiocese's website under **Resources > Parish Business > Manage Risk**.

Catholic Mutual wants to review **all** contracts for inflatables, rides and fireworks to be sure that they don't have insurance indemnity language that is unfavorable to the Parish/Entity and Archdiocese. Please email the contract to Ken Freudenburg at kfreudenburg@catholicmutual.org or if there are questions, call him at (800) 228-6108, ext. 2384.

The affordability of the Archdiocese insurance rests on everyone cooperating. The paramount importance to consider is safety for all individuals – especially the safety of children.

Please feel free to forward this information to those who need to be aware of this information.

Friday, April 13, 2018